

# CONFIRMED MINUTES

## BOARD MEETING 28 MARCH 2023

At the **26 Apr 23 Board Meeting** on **26 Apr 2023** these minutes were **confirmed as presented**.

<b>Name:</b>	Waitaki Boys High School
<b>Date:</b>	Tuesday, 28 March 2023
<b>Time:</b>	5:30 pm to 8:33 pm (NZDT)
<b>Location:</b>	Waitaki Boys High School, Waitaki Ave
<b>Board Members:</b>	Paul Edmondston (Chair), Darryl Paterson, Graham Hay, Greg Familton, Kirsten Dixon, Kirsti Broad
<b>Attendees:</b>	Rectors PA Kirsty Sheaf
<b>Apologies:</b>	Daniel Isbister, Ben O'Sullivan

### 1. Opening Meeting

#### 1.1 Welcome

#### 1.2 Karakia

#### 1.3 Interests Register

- All good on the Interests Register.

### 2. HOD Reports

#### 2.1 Maths Report

Emma Prosser enters Meeting at 5:37pm

- Paul thanks Emma, taken report as being read
- Proactive team in the math's department this year. Kristine Level 1 & Emma level 3. Te Reo Maori Course. Pilot school, 1 out of 25, very much involved, cultural awareness, all incorporated in the new standards.
- Junior & Year 11 Statistics (started) with Fraser Farm
- We care about students, Mana, what do students want to learn about, help students to find it purposeful.
- Goal- Numeracy
- Mathematics has no extra support like in literacy, we do not have that support, would be nice to. As some students are so off the mark and are not ready for Year 11.
- Year 9 & Year 10 build up their numeracy profile, new standards - don't have 20 credits.

- New Curriculum - Teach first, assess later.
- Personally, Emma likes the new standards, allows more freedom, flexible, what is needed for our students.
- Test is through computer - a lot of kids may not have a computer, or do not understand how to use one/software. Lack of funding / to support. School is not well resourced.
- Very excited to start new curriculum.
- Worried about the pressure from the top (Ministry)
- Paul: As a board what can we do to help? Emma: Pressure from the Ministry, doing changes too fast, not enough support, was lucky to go out and learn the new standards and then teach the South Island schools. Please ask Ministry to slow down, having an impact on our staff.
- Graham: Under sourced or understaffed? Emma: Both
- Kirsten: Congratulations on getting into the pilot, will be great community wise to teach others. Emma: Very lucky - Currently supporting primary & intermediate with mathematical common language & common glossary, across all of the schools. Kahui Ako.
- Graham: Student inputs on Math's? Emma: Communication, getting students to reflect on our classes.
- Kirsti: Does the frustration flow to the children. Emma: Lucky, that all my staff are respondent to the students.
- Emma: We are Teachers, we love what we do.

Board Thanked Emma for her time.

Emma Leaves meeting at 6:00pm

## 2.2 Maori Report

Ben Winders Enters Meeting 6:02pm

- Darryl Welcomes Ben to Board
- Paul thanks Ben, Taken Report as being read.
- We do have boys that don't want to identify as Maori.
- Stories - boys finding each other, and stories coming out in Year 9, Awesome to see.
- Intergrated units to include Maori
- Culturally safe - making sure there is no shame.
- Paul: Good that there are opportunities. Ben: Class Haka as well as School Haka, great to see boys getting involved.
- Mana Kura - Next term, happening in Dunedin.
- Have Spoken to Uatesoni - Crossover to work with Pasifika.
- Keeping our doors open - Generational empathy
- Darryl: Number of boys in Kapa Haka this year? Ben: 15 boys.
- Darryl: Kahui Ako - Talked about Te Reo Maori - someone comes in the school once a week.
- Ben: St Kevin's College House Kapa Haka - we will go over with senior students to check it out / feedback.
- Kirsten: dedicated space in social Centre. Ben: Re-assess next term, we have used it, how best to use it, priority to sort that kitchen.

Board thanks Ben. Ben exits the meeting at 6:27pm

## 2.3 Pasifika Report

Uatesoni enters meeting at 6:28pm

- Paul: Pleased to have you and thank you, your report was a great read, very thorough. Taken your report as being read.
- Darryl: Your thoughts on a shared space, social centre - Maori & Pasifika. Uatesoni: Be all together, merging the two would be beneficial, when there is unity, there is strength.
- Being closer in age to the boys, better connection with them
- Darryl: Have you started Polyfest? Uatesoni: Engaging on the boys, learning new songs, finding out what the boys can do. Polyfest this year is September 11th-15th.
- Kirsten: biggest challenge for you this year? Uatesoni: Boys turning up on time, explain and showing pathways for the boys. For an example, at the start some boys wouldn't take their bags off, now they are, building confidence.
- Kirsti: your report is explained well, thank you.
- Darryl: How is the combination? Uatesoni: At the start was challenging, but now working together, we are now learning about history. Great to see senior students mentoring the juniors.
- AT the moment working on speech - empowering them to speak what they want to speak.

Board thanks Uatesoni.

Uatesoni exits the meeting 6:40pm

## 3. Policies

### 3.1 Policies

- Social Media / guideline, ready to be adopted but didnt get adopted.
- Kirsti: to go under operational Policies



#### **Approach NZSTA with assistance with Governance & Operational policies**

Approach NZSTA with assistance with Governance & Operational policies

**Decision Date:** 28 Mar 2023  
**Mover:** Kirsten Dixon  
**Seconder:** Kirsti Broad  
**Outcome:** Approved

Any changes to Social Media Polices? Answer from Board: No.



#### **Social Media Policy Guidelines under operational - Move to be adopted.**

Social Media Policy Guidelines under operational - Move to be adopted.

**Decision Date:** 28 Mar 2023  
**Mover:** Kirsten Dixon  
**Seconder:** Graham Hay  
**Outcome:** Approved

- Kirsten: Don House, Previous Board thought it was important that it is available.
- Kirsti: Anything Monetary should not be there? Darryl: Every other school have their fees displayed. Kirsti: Policy states 2022- needs to be updated to 2023.

- Kirsten: Should it be included in the Waitaki Boys' High School policies? Darryl & Paul: Have them separate, have them in the Don House section on the Website.



### **Do no require a copy of Hostel Policies in the Waitaki Boys Policies**

Do no require a copy of Hostel Policies in the Waitaki Boys Policies.

**Decision Date:** 28 Mar 2023  
**Mover:** Kirsten Dixon  
**Seconder:** Graham Hay  
**Outcome:** Approved



### **Kirsten Dixon to organize with Graham and that to be updated. (Don House Policies)**

Kirsten Dixon to organize with Graham and that to be updated. (Don House Policies)

**Due Date:** 26 Apr 2023  
**Owner:** Kirsten Dixon



### **Adopt Privacy Policy - Operational Policy.**

Adopt Privacy Policy to Operational Policy.

**Decision Date:** 28 Mar 2023  
**Mover:** Kirsten Dixon  
**Seconder:** Paul Edmondston  
**Outcome:** Approved



### **Health & Safety - Lake Middleton, Kirsten Dixon to follow up with Roger.**

Health & Safety - Lake Middleton, Kirsten Dixon to follow up with Roger.

**Due Date:** 26 Apr 2023  
**Owner:** Kirsten Dixon

- Couple more policies overdue.
- Will approach NZSTA

## 4. Co Opt

### 4.1 Co Opt New Board Member Discussion

- Board recognizes culture diversity - ideally have both Tangata Whenua & Pasifika representative on the Board of Trustees.



### **Motion to bring Maiele Paeia Co Opt New Board Member**

Motion to bring Maiele Paeia Co Opt New Board Member

**Decision Date:** 28 Mar 2023  
**Mover:** Paul Edmondston  
**Seconder:** Greg Familton  
**Outcome:** Approved

## 5. Sub Committee and reporting

### 5.1 Rectors Report

- School roll up from last year.
- Loosing relievers, a lot of staff away, disruptive in class for boys.
- Attendance is a concern.
- Justified absences really increased (parents calling in sick when not).
- Firm on accountability, clear boundaries
- Big Year 9 & 10 cohort this year
- ERO report - More positive than the last time

### 5.2 Property

Property minute from last week.

- 5YA - Michael Forgey assured will be done this year looking at term 3.
- New toilets
- New roof
- Still have not received the erosion report from the ministry

### 5.3 Finance

- Don't have any reports for today.
- Had a meeting with Paul, Darryl & Linda with employment agreements, still working on them. Having everyone under the same framework - Consistency, 90% there.

### 5.4 Chair scan



#### ADD Minute - Move Motion

'The Board authorises the Board Chairperson and Principal to sign the Statement of Responsibility for the 2022 Annual Accounts on the Board's behalf when confirmation is received that the audit has been completed.'

**Decision Date:** 28 Mar 2023  
**Mover:** Paul Edmondston  
**Seconder:** Kirsten Dixon  
**Outcome:** Approved

- Paul - A lot of work done from last Board.
- Hall of Memory - go through staging, would like to start fundraising for it. Hall owned by the school; a Trust was created.
- Disagree with school funding but agree to fundraise and to appoint a position to help fundraise.
- Suggested - a sub-committee to Hall of Memories Trust
- Realistically Before 2027 - Stage One done (100 Years old in four years time).
- Hall of Memories roof needs to be fixed ASAP.



### **Board on agreement to attempt to raise money to complete Stage One, and create sub-committee**

Board on agreement to attempt to raise money to complete Stage One and create sub-committee with board members proposal to fundraise

**Decision Date:** 28 Mar 2023  
**Mover:** Kirsten Dixon  
**Seconder:** Paul Edmondston  
**Outcome:** Approved



### **Paul to send out emails, to initiate the sub-committee**

Paul to send out emails, to initiate the sub-committee

**Due Date:** 26 Apr 2023  
**Owner:** Paul Edmondston



### **Approve Twyla for funding for Waitaki Boys' Sports Duffle Bags**

Approve Twyla for funding for Waitaki Boys' Duffle Bags.

**Decision Date:** 28 Mar 2023  
**Mover:** Paul Edmondston  
**Seconder:** Graham Hay  
**Outcome:** Approved

## **5.5 Triathlon RAM**

Paul Signed Triathlon RAMs

## **6. Correspondence**

### **6.1 Inward and outward**

- Board appreciates and thanks for the great donation.

## **7. Forward meeting schedule**

### **7.1 Confirm Minutes**

**Board Meeting 28 Feb 23 28 Feb 2023**, the minutes were confirmed as presented.



### **Approved last Meeting Minutes.**

Approved last Meeting Minutes.

**Decision Date:** 28 Mar 2023  
**Mover:** Graham Hay  
**Seconder:** Kirsten Dixon  
**Outcome:** Approved

### **7.2 Meeting Evaluation**

- Greg Familton: Seems that Everyone Works well here, great discussions.

## 8. Close Meeting

### 8.1 Close the meeting

**Next meeting:** 26 Apr 23 Board Meeting - 26 Apr 2023, 5:30 pm

#### New Actions raised in this meeting

Item	Action Title	Owner
3.1	Kirsten Dixon to organize with Graham and that to be updated. (Don House Policies) <b>Due Date:</b> 26 Apr 2023	Kirsten Dixon
3.1	Health & Safety - Lake Middleton, Kirsten Dixon to follow up with Roger. <b>Due Date:</b> 26 Apr 2023	Kirsten Dixon
5.4	Paul to send out emails, to initiate the sub-committee <b>Due Date:</b> 26 Apr 2023	Paul Edmondston

Parent feedback

Next meeting - Karakia, Evaluation, EOM

Signature: \_\_\_\_\_



Date: \_\_\_\_\_

27/4/23

